

## OFFICE OF THE REGISTRAR RECORDS AND REGISTRATION Replacement Diploma Request Revised May 2016

| First name:   | Last:   |        | Maiden:          |       |       |
|---|---------|--------|------------------|-------|-------|
| Current Street Address:   |         |        |                  |       |       |
| City, State, Zip:   |         |        |                  |       |       |
| Telephone:  |         | Email: |                  |       |       |
| Name to be printed on diploma:  |         |        |                  |       |       |
| First:  | Middle: |        |                  | Last: |       |
| Delivery options, please check appropriate box below:   |         |        |                  |       |       |
| ☐ Will pick up  |         |        |                  |       |       |
| ☐ Mail now to home address listed above   |         |        |                  |       |       |
|   |         |        |                  |       |       |
| <b>Payment Information</b> This request must be accompanied with payment of \$40 fee per diploma ordered. |         |        |                  |       |       |
| Card type: □ Discover □ MC □ Visa □ AE  |         |        |                  |       |       |
| Card number:  |         |        | CVV number:      |       |       |
| Cardholder:   |         |        | Expiration Date: |       |       |
| Billing Address:  |         |        |                  |       |       |
| Zip:  |         |        |                  |       |       |
| I authorize the charge of \$40 as the named cardholder.   |         |        |                  |       |       |
| Signature:  |         |        |                  |       | Date: |
|   |         |        |                  |       |       |
| I certify that I am the person whose name appears on this form.   |         |        |                  |       |       |
| Signature:  |         |        |                  |       | Date: |
| Payment received by:  |         |        |                  |       | Date: |
| Request fulfilled by:   |         |        |                  | Date: |       |