### Advancing through Clinical Levels

*Extracted from Clinic Manual (pg. 42 – 43)*

<table>
<thead>
<tr>
<th>Level</th>
<th>Practical Exams and Clinical Hours Required</th>
<th>Courses Required</th>
<th>Additional Requirements</th>
</tr>
</thead>
</table>
| **Pre-Internship Observation (~5-9 terms)** | □ Clinic Theater 1  
□ Clinic Theater 2  
□ 72 hours observation (2 rotations)  
144 total clinic hours | □ Foundations 1 and 2  
□ TCM Diagnostics 1 and 2  
□ Point Location 1, 2, and 3  
□ Energetics 1 and 2  
□ Acupuncture Techniques 1 and 2  
□ Anatomy & Physiology 1, 2, and 3  
□ Biomedical Terminology  
□ Pathophysiology 1 and 2  
□ Physical Assessment 1 and 2 | □ Checklist for Observers  
□ 1st portfolio review  
□ Benchmark Written Exam |
| **Level 1 (~2 terms)** | □ 144-180 hours at level 1 (4-5 rotations)  
□ 1st practical exam when completing level 1 clinical intern hours  
288 - 324 total clinic hours | □ Acupuncture Treatment of Disease 2 and 3  
□ Advanced Needling 1  
□ Chinese Herbology 2 and 3, and Labs  
□ Pharmacology OR  
□ Biomedical Diagnostics | □ Checklist for level 1  
□ 2nd portfolio review |
| **Level 2 (~3 terms)** | □ 288-360 hours at level 2 (8-10 rotations)  
□ 2nd practical exam when completing level 2 clinical intern hours  
576 - 684 total clinic hours | □ Herbal Formulas 1, 2, and 3  
□ Syndromes  
□ Herbal Treatment of Disease 1  
□ Clinic Communications 1 | □ Checklist for level 2  
□ 3rd portfolio review |
| **Level 3 (~3 terms)** | □ Complete remaining clinical hours at level 3, 288-396 hours (8-11 rotations)  
972 total clinic hours | □ Complete remaining courses | □ Checklist for Level 3  
□ Checklist for Herbalist  
□ Final Portfolio Review  
□ Exit Written Exam |
<table>
<thead>
<tr>
<th>Review</th>
<th>Timing and Completed Coursework</th>
<th>Content Expectation</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Formative Review</td>
<td>During the term prior to internship; see internship application for coursework requirements.</td>
<td>5 Observation SOAP notes with written reflections.</td>
</tr>
</tbody>
</table>
| 2nd Formative Review | During term of level 1 practical exam, usually 2nd term of internship.  
  - Acupuncture Treatment of Disease 2 and 3  
  - Advanced Needling 1  
  - Chinese Herbology 2 and 3, and Labs  
  - Pharmacology OR  
  - Biomedical Diagnostics | At least two internship SOAP notes with reflections, thinking about what coursework might be included, draft of CV, 1 self-reflection and learning goals, and at least 1 intern meeting reflection.  
  Completion of level 1 checklist. |
| 3rd Formative Review | During the term of level 2 practical exam, usually ~3 terms before graduation.  
  - Herbal Formulas 1, 2, and 3  
  - Syndromes  
  - Herbal Treatment of Disease 1  
  - Clinic Communications 1 | At least 1 internship SOAP and reflection, one 3-sets-of-3 patient visit SOAPs with reflection, reflection on level 1 practical exam, deciding most coursework to be included, additions of professional development to CV, 2-3 self-reflections and learning goals, and 2-3 intern meeting reflections. |
| Summative Review | Completed within final term.  
  All items of the portfolio including the Personal Final Review and Retrospective Reflection must be complete. | Completion of entire portfolio. |