

# AOMA

GRADUATE SCHOOL *of*  
INTEGRATIVE MEDICINE

Student Services  
Information Technology

2018



Inge Bothma

Director of Operations & Human Resources

# Information Technology: Student Services

- What are Information Technology Services
  - Provides Campus Computing\Communications Infrastructure
  - Networking/Telephone Services
  - CAMS
  - E-Mail
  - Printing
  - Technology Support
  - Support for Faculty, Staff and Students
    - Hardware and software Troubleshooting
    - Student support

# Information Technology: Student Services

- What Technology is available to students?
  - E-Mail (Gmail)
  - Internet Access
    - Wireless
    - Library Computer Lab
  - Printers in Library
  - Course management software (CAMS)

# Information Technology: Student Services (Library Computer Lab)

- Library Computer Lab
  - Six Windows 7 workstations, and two Mac OS X workstations
  - Duplex black & white printing
  - Duplex black & white copying and scan to email services

# Information Technology Support

- AOMA outsources it's IT services to Hill Country Tech Guys.
- IT provides support to all students
  - Wireless connectivity problems
  - Virus/Spyware cleanup (when time is available)
  - Computer diagnosis and support (when time is available)

# Information Technology

- Where and when can I get help?
  - Hill Country Tech Guys
  - 877-315-0788
  - [help@hctechguys.com](mailto:help@hctechguys.com)
  - 8:00 – 4:00 M – Fri
  - Is there a charge for our service?
    - No, there is no charge. We refer hardware issues to the manufacturer or repair vendor when repair is necessary.

# Information Technology: Student Services

- What kind of laptop or desktop should I buy?
  - This is a personal decision, we support both PC's and Macs.
  - What about inexpensive computers?
    - You may have tech support and stability issues.
    - Limited or no warranty service

# Downloading music or other copyrighted works

- The MPAA, RIAA and HBO actively search for copyright infringement activity on college campuses
- AOMA must respond to each DMCA “take down” notice.
  - All network access is removed until:
    - The student demonstrates that she\he has legal authorization for the material, or The infringing materials are removed.
    - The student then participates in a discussion with the Dean of Students.



# Downloading music or other copyrighted works

- Higher Education Opportunity Act of 2008
  - Colleges and Universities must put into place plans “to effectively combat the unauthorized distribution of copyrighted material by users of the institution’s network” without hampering legitimate education and research use according to regulations that went into effect July 1, 2010
  - Colleges and Universities that do not comply risk losing their eligibility for federal student aid
  - Schools must educate their campus communities on the issue and offer legal alternatives to downloading “to the extent practicable”

# Downloading music or other copyrighted works

- So what does this mean to me?
  - If you're sued by the entertainment industry, you could be liable
    - Up to \$150,000 per infringed work
    - Up to \$300,000 if the rights to distribute are owned by someone other than the copyright holder
  - The Family Education Records Protection Act will not prevent AOMA from releasing student information if subpoenaed
  - You're encouraged to use legal methods of downloading music.
  - iTunes or similar music downloading service

# Information Technology: Student Services

- Where can I buy computer equipment around here?
  - Fry's Electronics
  - Best Buy
  - Apple Store
  - Radio Shack
  - Discount Electronics

# Information Technology FAQ

## ■ FAQ

- How do I get my email account?
  - Complete the [Request for Student Email Account form](#) and return it to the Director of Operations & Human Resources
- How do I find out the wireless password?
  - The wireless pass word is included in your new student handout, it is also posted in each classroom.
- Is there an Apple discount for AOMA?
  - Yes, use Academy of Oriental Medicine as the school name
- How do I contact IT by email/phone?
  - IT can be reached at [help@hctechguys.com](mailto:help@hctechguys.com) or 877-315-0788
- Where do I get my syllabus and course information?
  - Your syllabus is available by logging on the Student Portal selecting My Courses, Next select a class then Course Documents.
- Where do I see my grades?
  - Your grades are available by logging on the Student Portal, Selecting My Grades from the menu, then selecting the type of grades you would like to see.

# Information Technology FAQ

## ■ FAQ (continued)

### □ Where do I do a degree audit?

- You can find the degree audit function by logging on the Student Portal and selecting Degree Audit Options from the menu.

### □ What else is on the portal?

- Campus News
- Important Notices
- Student Directory
- Online Registration...

### □ Where do I find course schedules online?

- Your schedule as available by logging on the Student Portal and selecting My Schedule
- Schedules and the academic calendar are found at <https://aoma.edu/students-alumni/registrar/course-schedules/>

### □ Where do I register for classes online?

- Online registration is available by logging on the Student Portal and selecting Registration from the menu.

# Information Technology: Student Services

## Questions Comments?

Helpful Information:

IT Webpage: [Technology support](#)

Main AOMA Website: <http://aoma.edu>

Student Portal: <http://cams.aoma.edu/estudent>

This presentation is available on the [IT webpage](#):