Student Clinic Mentoring Program

Senior interns may elect to mentor new interns by pairing with a student who will be interning for the first time and guiding them through their initial internship experience.

**Requirements:**
Mentoring is defined as providing guidance, support, suggestions, and valuable feedback, as well as being mindful and available to the needs of new interns. Being mentored is defined as listening and learning, accepting guidance and feedback, and developing skills to work independently.

Senior interns must have successfully completed the 2nd year practical exam, all acupuncture courses, and be in advanced herbal and biomedical courses to be eligible. Individuals must also agree to be available throughout the term to mentor the new intern during the clinic time and at other appropriate times, i.e. in person, via email, or phone as defined by the pair.

New interns are those who have not yet treated in clinic and will be doing so for the first time in the upcoming term. These are students who have completed Clinic Theater 2 (CT2) or are currently completing this course.

**Process & Procedure:**
- CT2 students may ask a senior intern they know to partner with them, and/or senior interns can visit CT2 to meet these students and pair up. Both the senior intern and new intern must agree to the mentor/mentee responsibilities.
- The pair may then select one clinic to **pre-register** for prior to regular registration. These reserved clinics are awarded on a first come first serve basis and must be registered for prior to official registration. New interns are limited to one clinic session for pre-registration. Additional clinic spots may be selected during regular registration according to standard procedures.
- When agreed upon, this form must be submitted to the registrar for processing.
- If a new intern fails to complete all requirements for internship, the senior intern will not lose the pre-registered clinic. Effort will be made to fill the spot with a different new intern or another junior intern.
- Certain clinics are excluded from pre-registration
  - South Clinics on Wednesdays
  - Community Clinics and select supervisors
  - See the registrar for a complete list of excluded clinics
- Mentors are not to register as an herbalist so as to model interview skills and be available during needling and other acupuncture therapies.
Student Clinic Mentoring Program
Agreement & Registration

Term & year: _____________________________

Senior Intern (please print): _____________________________________________

New Intern (please print): _____________________________________________

First Clinic Location Choice: ____________________________________________
  Day: _______________ Time: ___________________

Second Clinic Location Choice: __________________________________________
  Day: _______________ Time: ___________________

Senior Intern:
I certify I have passed my 2nd year practical exam, all acupuncture courses, and am completing advanced herbal and biomedical courses. I agree to partner and mentor this new intern during and outside of clinic throughout this term.

Signature: ____________________________ Date: ___________

New Intern:
I accept this senior intern as my clinic partner and mentor.

Signature: ____________________________ Date: ___________

For Office Use:

Date received: _________

Clinic available? Y / N Pre-registration: Accepted / Denied

If denied, students contacted (date/via): ______________________

Reason: ________________________________